



Hastings Borough Council

Part C – Method Statements –
INDICATIVE OPTION

Hastings Borough Council
In House Service Delivery Part C

Introduction

This Document, Part C gives an illustration of the works required to be undertaken, to deliver a comprehensive in house service based on the agreed specification of July 2022 with HBC officers.

Grounds Maintenance is by its nature a seasonally driven service, where although a programme of proposed works can be produced on an annual basis, it can only be seen as indicative due to the variances in climate and seasonal usage.

This document provides for routine works on a cyclic basis. It is however recognised that certain activities are required which cannot be programmed due to their nature or type. These can range from Grave Digging to Snow Clearance where the service may be required, but the quantity and regularity cannot be programmed, but the resource required is included in the resources allocated to the service.

How works are undertaken and managed

To ensure that the proposed works and operations detailed in Parts A & B are undertaken as required and when required, an annual programme of works will be produced. These works will be placed on work programming software the Council already has in place but linked to a task recording and completion interface and produced as a series of tasks. The type of software to be used will be chosen by the Council nearer to the service start date, but will be to be linked to the “confirm” system currently used for contract management and asset management.

Using this method of works programme management, it will ensure that all operations are planned on a monthly, weekly and daily basis. The carrying out of tasks can then be recorded to ensure compliance and performance. Over time this will give the Council confidence in the service delivery, KPI's and the opportunity to review annually the tasks and resources required to maintain the sites.

Maintenance of Equipment

All equipment used for maintenance will be maintained in accordance with the manufacturers servicing requirements, and in accordance with the Provision and Use of Equipment Regulations 1998. Service logs and records will be maintained of all repairs and servicing.

Use of Equipment

There is a number of different types of equipment employed on the work required. All types of equipment will have SOP (Safe Operating Procedures) and generic risk assessments. All tasks will also be risk assessed.

Use of Chemicals and Pesticides

Unless absolutely necessary it is intended that no chemicals or pesticides will be routinely used. There may be occasions however when it is necessary to use fungicides or other similar products to prevent disease on fine turf areas for example.

Works to be undertaken

In the method statements detailed in this document an indicative number of occasions per month is shown. Occasions are the time allocated to complete each task which are variable.

Method Statements for Required Operations

Grass Cutting and Maintenance

Grass Cutting will be undertaken on a cyclic basis across the Borough, frequencies will meet the required outputs and the expected seasonal changes and demands.

The required output for grass cutting is an area which is cut evenly and within the maximum heights as specified in the agreed specification standard.

Grass cutting can be classified as a duty of care, the frequency of which could be classified as desirable,

Grass Cutting	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Ornamental Grass Cutting	0	0	2	4	4	4	4	4	4	4	1	1
Amenity Grass Cutting	0	0	2	2	2	2	2	2	2	2	2	0
General Amenity Grass Cutting	0	0	1	2	1	2	0	2	2	2	1	0
Environmental Grass Cutting 1	0	0	0	0	0	0	0	0	1	0	0	0
Environmental Grass Cutting 2	0	0	0	1	0	0	0	0	1	0	0	0
Environmental Grass Cutting 3	0	0	1	0	0	0	0	0	0	0	0	0

Grass Cutting will be carried by the appropriate machine for the site, with the type of equipment shown in the equipment list for this proposal. The indicative frequencies are shown in the table above to deliver the required standard. The frequencies may be increased or decreased depending on climatic conditions.

All Grass cutting left to fly with the exception of ornamental grass which is collected and disposed of in an environmentally friendly way, or in periods of excessive growth when cut and collect is required.

Supporting and Miscellaneous Grass Operations

Miscellaneous Operations (Grass)	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Strimming and Follow Up	0	0	2	4	4	4	4	4	4	4	1	1
Leaf Clearance (ornamental)	2	2	0	0	0	0	0	0	0	0	2	4
Leaf Clearance (Amenity and General)	1	1	0	0	0	0	0	0	0	0	1	1
Grass Edging (Ornamental)	1	1	1	4	4	4	4	4	4	4	1	1
GrassEdging (Amenity and General)	1	1	0	0	0	0	0	0	0	0	1	1
Edging Reform (20% sites per annum)	1	1	1	0	0	0	0	0	0	0	1	1

Once an area is cut then a follow up operation of strimming is undertaken to cut areas which are left uncut, it is envisaged that work is programmed to do this within 2 days of cutting where machine operations are undertaken separately.

Ornamental Lawns which have decorative beds in them will be trimmed once per week for aesthetic and bed management reasons.

Leaf clearance will be undertaken on a more frequent basis where leaving leaves on the ground would damage grass areas or form a potential hazard (ie blowing on to road and pathways)

Mechanical edging reform will be carried on a rolling programme of 20% of all sites, to maintain the integrity of the feature and damage to hard surfaces.

Hard Landscape Maintenance Areas

Hard Landscape can be classified as potentially Statutory work but mainly as a duty of care operation.

Hard Landscape Areas will be maintained to the following levels:

- Swept/cleared of litter, twigs and loose vegetation.
- Kept clear of weeds by manual maintenance methods.
- Keeping Gullies clear of debris and free running

Weed Control

Pathways and other Hard landscape areas will be cleared by manual methods of weed management, no chemicals will be used. A strim and use of a multi head equipment will be used as the main method of control management. These operations will be undertaken on the same frequency as the site is visited for grass cutting.

Litter Picking

Although litter picking in general may be moved to a different service area, as part of a site visit the whole area will be litter picked on the same frequency, and twice per annum at the start of summer and during the winter the whole site will be scavenged and a through clearance undertaken.

General

Where defects or dangerous items are found these will be reported.

Grass Edging

As per frequency stated in grass cutting operations

Hard Landscape	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Weed Clearance	1	1	2	4	4	4	4	4	4	4	1	1
Leaf Clearance	1	1	0	0	0	0	0	0	0	0	1	4
Sweeping (EPA 1)	4	4	4	4	4	4	4	4	4	4	4	4
Sweeping (EPA 2)	2	2	2	2	2	2	2	2	2	2	2	2
Sweeping Misc	1	1	1	1	1	1	1	1	1	1	1	1

Shrub Borders

In general shrub borders would be classified as desirable works as the provision could be removed.

Shrub Border Maintenance will be undertaken in accordance with the designation type of the shrub bed, these being:

- High Amenity Shrub Beds
- General Shrub Beds
- Reduced Frequency Shrub Beds

General Shrub Beds

Visited Monthly

On each maintenance visit the following operations will be undertaken

- Litter scavenge
- Cut out weeds, brambles and other type of growth
- Raking and surface cultivation
- Trim grass edging
- Cut back overhanging growth which is causing an obstruction to pathways and other areas of required access

Once per annum

- Deep litter clearance
- Cut back and removal at base of all high growth weeds such as bramble
- Cultivation of service to remove all weeds
- Top up with mulch and shingle
- Carry out pruning to the required regime.(timing dependant on species)

Operations to be undertaken as per descriptive element of agreed specifications.

High Amenity Shrub Beds

These beds are recognised as having High Amenity Value, and require more additional visits.

Maintenance Visits will be the same as the those carried out for general amenity except that beds will be visited on 26 spaced occasions per annum plus an annum deep clean.

Reduced Frequency Shrub Beds

These beds will be visited on a monthly basis for the following operations;

- Litter Picking and clearance
- Cut back of vegetation overhanging pathways

On one occasion per annum a visit will be undertaken in line with the operations for the other types of shrub bed designation.

Pruning will be undertaken in accordance with the frequency type in line with the previous grounds maintenance specification and good horticultural practice.

Shrub Borders High Amenity	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Litter Collection	2	2	2	2	2	2	2	2	2	2	2	2
Weeding	2	2	2	2	2	2	2	2	2	2	2	2
Cultivation	2	2	2	2	2	2	2	2	2	2	2	2
Trim Edging	2	2	2	2	2	2	2	2	2	2	2	2
Cutback and Light Prune	2	2	2	2	2	2	2	2	2	2	2	2
Heavy Pruning	1	0	0	0	0	0	0	0	0	0	1	1
Apply Mulch	1	0	0	0	0	0	0	0	0	0	1	1
Deep Vegetation Clear	1	0	0	1	0	1	0	0	1	0	1	0

Shrub Borders General	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Litter Collection	1	1	1	1	1	1	1	1	1	1	1	1
Weeding	1	1	1	1	1	1	1	1	1	1	1	1
Cultivation	1	1	1	1	1	1	1	1	1	1	1	1
Trim Edging	1	1	1	1	1	1	1	1	1	1	1	1
Cutback and Light Prune	1	1	1	1	1	1	1	1	1	1	1	1
Heavy Pruning	1	0	0	0	0	0	0	0	0	0	0	1
Apply Mulch	1	0	0	0	0	0	0	0	0	0	0	1
Deep Vegetation Clear	1	0	0	0	0	0	0	0	0	0	0	1

Shrub Borders RF	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Litter Collection	1	1	1	1	1	1	1	1	1	1	1	1
Weeding	1	0	0	0	0	0	0	0	0	0	1	1
Cultivation	1	0	0	0	0	0	0	0	0	0	0	1
Trim Edging	0	1	0	0	0	0	0	0	0	0	0	0
Cutback and Light Prune	0	0	0	1	0	1	0	1	0	0	0	0
Heavy Pruning	1	0	0	0	0	0	0	0	0	0	0	1
Apply Mulch		0	0	0	0	0	0	0	0	0	0	1
Deep Vegetation Clear	1	0	0	0	0	0	0	0	0	0	0	1

Hedge Maintenance

Hedge Maintenance planning and delivery is based on the following factors:

- The bird nesting season
- The type, species and location of hedge.

Hedge Maintenance Operations also include the clearing of the hedge base.

Litter Picking Operations will be undertaken on a minimum basis of once per month and increased for those hedges in High Profile areas.

Species Specific Pruning Times

Code	Hedge Type	FREQUENCY	PERIOD
HE01	Berberis	Once	Mid July
HE02	Beech	Once	August
HE03	Blackthorn	Once	October
HE04	Box	Twice	Mid July, October
HE05	Cotoneaster	Once	Mid July
HE06	Escallonia	Once	Mid July
HE07	Euonymus	Once	Mid July
HE08	Holly	Once	Mid July
HE09	Hornbeam	Twice	Mid July, October
HE10	Laurel	Once	Mid July
HE11	Lonicera	Twice	Mid July, October
HE12	Privet	Twice	Mid July, October
HE13	Thorn	Once	Mid July
HE14	Yew	Once	Mid July

Hedge Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Pruning (species dependant)								1	1		1	
Hedge Base Maintenance	1	1	1	1	1	1	1	1	1	1	1	1
Hedge Base Clearance	1									1		
Path or Access clearance visit				1								
Litter Collection (HP)	1	1	1	1	4	4	4	4	4	4	1	1

Cemetery Maintenance

Cemeteries can be classified as Statutory in terms of the Public Health requirements for internments, contain a duty of care in the infrastructure management and maintenance and desirable for some of the soft landscape maintenance.

Maintenance of the Cemetery comprises a number of different operations which are covered by the requirement outputs of other operations, these being:

- Grass Cutting Operations
- Shrub, Hedge Cutting and Bedding Maintenance
- Pond and Water Bodies Maintenance.

Cemetery Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Grass Cutting General Amenity	0	0	2	2	2	2	2	2	2	2	2	1
Grass Cutting Ornamental	0	0	2	4	4	4	4	4	4	4	4	1
Grass Cutting General	0	0	2	2	2	2	2	2	2	2	2	1
Maintenance of Perpeturity Graves	1	1	1	1	1	1	1	1	1	1	1	1
Maintenance of Bedding	2	2	2	4	4	4	4	4	4	4	2	2
Pond Maintenance	1	1	1	1	1	1	1	1	1	1	1	1
Grave Digging	4	4	4	4	4	4	4	4	4	4	4	4
Snow Ice Clearance	1	1	0	0	0	0	0	0	0	0	0	1
Grave Levelling	0	0	0	0	0	0	0	0	0	0	0	1
Grave Topping up and Turfing	0	0	0	0	0	0	0	0	0	0	0	1
Hedge Maintenance	1	1	0	0	0	0	0	1	1		1	1
Shrub Bed Maintenance	2	2	2	2	2	2	2	2	2	2	2	2

Other works to be undertaken in the Cemetery such as grave and ashes casket digging which are all year round operations but are an unknown quantity, resource and equipment is still required to deliver these works. The present expenditure for this element is circa £26,000

Allowance is made in the resource allocation for staff and equipment to dig graves, backfill and carry out any other miscellaneous operations required to delivery a Cemetery service which is sympathetically delivered.

Maintenance of Water Features (inc lakes, reservoirs, ponds and drainage assets)

Maintenance of Water Features has a degree of Statutory operations in relation to Public Health and Health and Safety and a Duty of Care.

Maintenance of water features is to be delivered as a number of routine operations such as inspections, clearing and waterflow management. These will be combined with deeper cleaning and clearing. and specific operations such as drain down, emptying and opening and closing of sluice gates. These are on occasions required to be undertaken outside of the planned maintenance operations timetable. There is flexibility built into the resource allocation for these works.

A weekly visit and clearance of rubbish and other debris has been allowed for, this operation will also include the inspection of all life saving equipment and signs, including replacement where necessary.

An allowance for out of hours emergency call out is also included in the programme of works for this task.

Water Course Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Operation												
Rubbish Debris Obstructions	20	20	20	20	20	20	20	20	20	20	20	20
Vegetation Clearance	4	4	4	4	4	4	4	4	4	4	4	4
Clear Outfalls	4	4	4	4	4	4	4	4	4	4	4	4
Sluice Operation Checking	1	0	0	1	0	0	1	0	0	1	0	0
Culvert Cleaning (small)	0	1	0	0	0	0	0	0	0	0	0	0
Culvert Cleaning (large)	0	0	0	0	0	0	0	0	0	0	0	1
Inlets, Outlets, Overflows	1	1	1	1	1	1	1	1	1	1	1	1
Ensuring Waterflow	1	1	1	1	1	1	1	1	1	1	1	1
Alexandra Park Boating Lake D/D	0	0	1	0	0	0	0	0	0	0	0	0
Alexandra Park Boating Lake Rou	4	4	3	8	8	8	8	8	8	8	4	4
Buckshole Reservoir	1	0	0	1	0	0	1	0	0	1	0	0
Emergency and Support	1	1	1	1	1	1	1	1	1	1	1	1
Vegetation and Plant Maint	0	0	1	0	1	0	0	0	0	1	1	0
Clearance and Management Ditch	1	1	1	0	0	0	0	0	0	1	1	1

Playground Maintenance

Playground Maintenance is partly statutory in regards to Health and Safety and also as a Duty of Care function.

Playgrounds are to be maintained to a safe standard which will be achieved by routine inspections and repairs (where possible) or the temporary closure of equipment or sites. Inspections will be undertaken by qualified staff only and any non routine repairs by qualified staff or contractors. The importance of regular and through playground maintenance is recognised in the planning and programming of works. Resource is available to carry out additional works, inspection and cleaning as required, especially in busy periods such as school holidays and summer weekends. All inspections and works will be recorded.

The following inspection routine will be employed:

Daily Inspections:

- Alexandra Park Lower
- Shornden
- Seaside Road
- St Johns Road
- West Hill
- Wishing Tree Road North
- White Rock Skate Park

Three Times a Week:

- Beckley Close
- Bembrook Road
- BOS
- Carnoustie Close
- Cookson Gardens
- Gensing Gardens
- Kensington Close
- Waterside Close

Once a Week:

- Hare Way
- Harvest Way

- Heron Close
- Highwater View
- Mare Bay Close

The requirements for inspection are as per those required in the current service specification these being;

Maintain Surfaces

- Sweep all surface areas leaving in a clean tidy condition free of litter, mud, broken glass, excreta and other debris.
- Remove arisings from site immediately.
- Sweep to remove standing water after rain.
- During periods of snow/ice salting and removal of ice/snow to prevent slippery condition.
- Maintain free of moss, algae and weeds all impact absorbent surfaces and tarmac to ensure that clean non-skid surfaces are maintained.
- Report all incidences of damaged or missing impact absorbent surfacing.
- Make minor repairs to wet pour impact absorbent surfacing using respective proprietary surface repair kit.
- Where grass is used as a safer surfacing for play equipment with a critical fall height of up to 1.5m the grass to be inspected in the same way as other types of surfacing and any defects such as compaction and lack of grass cover reported.

Sand/Bark Loose Fill

- Check thoroughly for contamination i.e. debris, sharps, excreta, rubbish, stones etc and remove.
- Rake and re-grade loose fill to ensure minimum 300mm depth is maintained at all times.
- The loose fill bark material is to be raked and re-levelled daily and topped up as required to maintain at 300mm depth.
- The sand pit level is to be maintained at 450mm and is to be raked and re-levelled daily and topped up as required.

Maintain Gate/Fence/Boundary Treatment

- Ensure fencing is intact and gates are secure.
- Lubricate locks and hinges as necessary to maintain effective use.
- Erect temporary high visibility plastic pedestrian fencing, secured with plastic cable ties around unsafe items where repairs cannot be effected immediately and maintain in a safe and secure condition until repairs to the equipment are carried out.

Maintain Seats

- Maintain and clean seating to a clean and safe standard
- Any damage to benches to be reported immediately and made safe prior to leaving site.
- All information regarding accidents to be brought to immediate attention.

During Inspections of Equipment Generally

- Ensure all fittings are correctly positioned and all fixings are properly secure.
- Remove minor protrusions and sharp edges to ensure normal safe use and repaint to prevent corrosion as appropriate to the item of equipment.
- Erect warning signs to prevent use until surface finishes have properly hardened.
- Ensure all moving parts are working in a smooth, quiet and efficient manner.
- Ensure paintwork and other finishes are in a good condition and free from corrosion.

- Ensure all safety measures installed around or fixed directly to items of equipment are in a good condition and fully effective for the purpose for which they are intended.
- Check for damage from whatever cause to timber components/items.

During Inspections of Specific Features

Swings

- Check for damaged seats.
- Ensure that shackles and chains are in a good and safe condition for use.
- Check that main frame/structure is fully secure.

Slides

- Ensure that the sliding surface, including the run-out point, is complete, secure, safe and free from protrusions and obstructions.
- Ensure that the steps, handrails and slide entry are complete, secure and in a safe condition for use.
- Check that main frame/structure is fully secure.

Zip Wires

- Check for damaged seats.
- Ensure that the seat attachment is not knotted.

Rotating/Rocking Equipment

- Ensure that all bearings are working in a smooth, quiet and efficient manner.
- Ensure that seating platforms, footboards, side panels and handgrips are complete, secure, free from protrusions and obstructions and are in a safe condition for use.

All Other Structures/Equipment

- Ensure that each item is complete, with fittings correctly positioned and all fixings properly secure.
- Check that main frame/structure is fully secure.

Operational Inspections

- Throughout the year carry out detailed inspections every two months of all items of equipment in all children's playgrounds.
- Such inspections shall include all checks specified below and following inspections, carry out all necessary works to maintain all aspects of children's playgrounds to the specified standards without in any way altering the construction or design of the equipment.

Checking

- Paintwork/preservative is in good condition.
- all parts including bolts and screws are present and secure.
- supports are firmly fixed
- for corrosion throughout the equipment
- for corrosion at ground level
- impact absorbent surface is in good and safe condition and securely adhered to the general surface of the playground, loose fill is to be maintained at correct consistent level.
- for sharp edges, protrusions and damaged cables showing exposed wire
- rope strands
- that timber components are in good safe condition having no breaks or

- splintering or cracking sections
- that moving parts are working correctly
- wear on individual chain links on swing chains
- swing seats are at correct height, in good safe condition with fixings secure
- multi-section slide chutes for gaps in sliding surface and chute sides
- height of slide run-out sections ensuring no water is retained
- steps are secure and each one is in good safe condition
- side panels/rails to steps and slide entries are secure and in good safe condition
- all platforms and footboards are in good safe condition, to correct levels/heights and are secure
- ground clearances are correct when stationary and in motion
- bearings are working smoothly, efficiently and quietly and are correctly lubricated.
- ends of rocking equipment do not touch the ground
- tube plugs are secure
- nuts, bolts and other fixings/fastenings are properly secure
- safety features are in good condition and effective for the purpose of which they are intended.
- surface beneath equipment is free from glass, grit or other debris.
- fibre glass and plastic components for damage
- drainage gullies are clear with correct gratings properly positioned.
- general surface freespace areas are in good safe condition
- tunnels are clean and clear of litter and other debris.
- check the condition of ropes
- gates operate satisfactorily and check for closing time not less than 5 seconds
- erosion/wear to grass mounds has not exposed hard/sharp surfaces/materials or caused trip hazards.
- During inspections remove all arisings occurring as a result of the specified checks to approved site.

Annual Main Inspection (to be undertaken externally)

- At intervals not exceeding 12 months all items of equipment and all other aspects pertaining to play activities and security in all children's playgrounds shall be inspected by an independent specialist playground engineer with proven experience of playground inspection, whom the Council will pay to assess the overall level of safety. Attendance by responsible staff is required.

Concrete Skate Parks – Facilities for users of Roller Sports Equipment

- Inspect both sites on 5 occasions per week. Additional inspections to be undertaken immediately prior and following skating events during the summer.
- Remove litter, sharps and debris from bowl and surrounding areas that form part of the skating surface using Ladder access is provided.
- Ensuring the ladder is maintained in a safe condition and serviceable for use at all times.
- Check barrier railings and other site features for stability and safety.
- Report and record incidences of vandalism, damage, wear and tear and flooding of bowl.
- Maintain inspection reports for each visit (playground inspection report format applies).
- Remove/paint out offensive graffiti/tags immediately by means of chemical or use of grey masonry paint.
- Every four months to remove all graffiti.

Flower Bed Maintenance

This can be classified as desirable.

It is recognised that the quantity of bedding may vary in the future as the Council rationalises its decorative provision. It is recognised that the formal bedding displays have immense value to the sea front and parks areas. Those areas that remain will be maintained to the following maintenance regime.

Flower Bed Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Planting of Summer Bedding	0	0	0	0	4	0	0	0	0	0	0	0
Planting of Autumn Bedding	0	0	0	0	0	0	0	0	0	4	0	0
General Maintenance	8	8	12	16	20	20	20	20	20	12	8	8
Watering	0	0	0	8	21	21	21	21	20	2	0	0
S & A Liquid Feed	0	0	0	0	1	0	1	1	0	0	0	0
Bed Edging	1	1	2	4	4	4	4	4	4	2	1	1

Bowling Green Maintenance

Bowling Greens are classified as sports function.

Bowling Greens are to be maintained to a high standard of playability, which includes a level even playing surface with a sward coverage of fine grasses with no weeds or diseases present.. Additional operations will be undertaken in the playing season when Tournaments are being played which will include additional grass cutting. Team members engaged in the maintenance of bowling greens will be experienced and qualified greenkeepers.

Bowling Greens	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Switching and Brushing	8	8	20	20	20	20	20	20	20	10	8	8
Mowing	1	1	4	12	12	12	12	12	12	12	2	1
Apply Spring & Summer Fert	0	0	1	0	1	0	0	1	0	0	0	0
Apply Autumn & Winter Fert	0	0	0	0	0	0	0	0	0	1	0	0
Ph Testing	0	0	0	0	0	0	0	1	0	0	0	0
Apply Wetting Agent	0	0	1	1	1	1	1	1	1	0	0	0
Control of Legionella	0	0	1	0	0	0	0	0	0	1	0	0
Rolling the Green	0	0		2	2	2	2	2	2	0	0	0
Aeration	1	1	1	1	1	1	1	1	1	1	1	1
Sacrificing the Green	0	0	0	2	2	2	2	2	4	0	0	0
Tining the Green	0	0	0	0	0	0	0	0	0	2	0	0
Overseeding	0	0	1	0	0	0	0	0	0	1	0	0
Top Dressing	0	0	1	0	0	0	0	0	0	1	0	0
Maintenance of Ditches	1	1	1	0	0	0	0	0	0	1	1	1

Putting Greens

Putting Greens are a Sports Function

Putting Greens will have the same operations to product a playing surface as that used for bowling greens, with the addition of additional litter collection activities and cutting of holes. The putting out of equipment such as flags will be undertaken on a daily basis by the Councils employed attendant staff.

Putting Greens	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Switching and Brushing	8	8	20	20	20	20	20	20	20	10	8	8
Mowing	1	1	4	12	12	12	12	12	12	12	2	1
Apply Spring & Summer Fert	0	0	1	0	1	0	0	1	0	0	0	0
Apply Autumn & Winter Fert	0	0	0	0	0	0	0	0	0	1	0	0
Ph Testing	0	0	0	0	0	0	0	1	0	0	0	0
Apply Wetting Agent	0	0	1	1	1	1	1	1	0	0	0	0
Control of Legionella	0	0	1	0	0	0	0	0	0	1	0	0
Rolling the Green	0	0		2	2	2	2	2	2	0	0	0
Aeration	1	1	1	1	1	1	1	1	1	1	1	1
Sacrificing the Green	0	0	0	2	2	2	2	2	4	0	0	0
Tining the Green	0	0	0	0	0	0	0	0	0	2	0	0
Overseeding	0	0	1	0	0	0	0	0	0	1	0	0
Top Dressing	0	0	1	0	0	0	0	0	0	1	0	0
Litter Collection	8	8	8	20	20	20	20	20	20	20	8	8

Cricket Squares

Cricket Squares are classified as Sports

Hastings has one cricket square which is to be maintained to provide a suitable facilities for club cricket. This is namely to have a surface which is firm for consistent bounce, have a coverage of grass to allow roots to hold the surface together and be free of leaves. Allowance is made to reinstate the square in the autumn and also to provide and manage protective fencing.

Cricket Pitch Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Rolling the square	0	2	2	2	2	2	2	2	0	0	0	0
Mowing	0	1	4	4	4	4	4	4	4	4	1	0
Apply Spring & Summer Fert	0	0	1	0	0	0	0	0	0	0	0	0
Apply Autumn & Winter Fert	0	0	0		0	0	0	0	0	1	0	0
Aeration	0	0	0	0	0	0	0	0	1	1	1	1
Sacrificing the Green	0	0	0	2	2	2	2	2	4	0	0	0
Overseeding	0	0	1	0	0	0	0	0	0	1	0	0
Top Dressing	0	0	0	0	0	0	0	0	0	1	0	0
Erect and Dismantle Fencing	0	0	0	1	0	0	0	0	0	1	0	0
Litter Collection	4	4	4	4	4	4	4	4	4	4	4	4

Football Pitch Maintenance

Football Pitches are classified as Sports.

Football pitches are to be maintained all year round to deliver a safe and level playing surface. They will be marked out on a weekly basis to meet all types of pitch requirements (Senior and Junior) All goal posts will be removed and painted and holes capped. The pitch will be litter picked and cleared of other detritus prior to play. Renovations will be undertaken by the team as part of routine operations in April and May.

Football Pitch Maintenance	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Mowing The Pitch	0	1	2	2	2	2	2	2	2	2	2	1
Aeration of Playing Surface	2	2	2	2	1					2	2	1
Fertiliser Application	0	0	0	1	0	0	0	0	0	1	0	0
Goal Mouth Renovations Mowing	0	0	0	0	0	2	2	2	0	0	0	0
Pitch Setting Out	0	0	0	0	0	0	0	1	1	0	0	0
Goals Post Erection and Dismantling	0	0	0	1	0	0	0	1	0	0	0	0
Checking and Inspection Playing Season	4	4	4	4	0	0	0	0	4	4	4	4
Pitch Renovation	0	0	0	1	1	0	0	0	0	0	0	0

